APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE
BUSINESS MEETING
February 23, 2007, 10:30 a.m. to 12:00 p.m.
SeaTac Facility, SeaTac, WA

Members Present:
Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Mr. Greg Banks
Chief Robert Berg
Judge Glenna Hall
Judge James R. Heller
Mr. William Holmes
Mr. N. F. Jackson
Mr. Mark Lampson
Judge Clifford L. Stilz
Mr. N. A. "Butch" Stussy
Judge Michael Trickey, Ex-Officio
Ms. Yolande Williams
Ms. Siri Woods
Judge Thomas J. Wynne

Staff Present:
Mr. Tim Bates
Mr. Stephen Comfort-Mason
Ms. Suzanne Hellman
Mr. Ramsey Radwan
Ms. Jayme Taylor

Guests Present:
Mr. Richard Flowerree, Gartner Consulting
Ms. Barb Miner, King County Clerk

Members Absent:
Ms. Cathy Grindle
Mr. Richard Johnson

CALL TO ORDER

Justice Bridge called the meeting to order at 10:30 a.m., and introductions were made.

Motion: It was moved, seconded, and unanimously passed to approve the January 27, 2007 meeting minutes as written.

UPDATES

Executive Committee
Justice Bridge reported the JIS Executive Committee met immediately prior to this meeting to discuss updates on legislation and the budget. Justice Bridge asked Ramsey Radwan to give the Committee an overview on where we are on the budget.

Mr. Radwan stated the General Fund Subcommittee sent a recommendation to the full House Appropriations Committee yesterday recommending the JIS Roadmap be funded at $20.5 million. The original request was for $22.3 million. The subcommittee moved the remaining $1.5 million to the separate AOC budget request to purchase computer equipment, and indicated that since the additional monies were for equipment, the AOC could use certificates of participation previously discussed, and the legislature would provide the $1.5 million to make payments on the certificates (four year payment plan).

Mr. Radwan further stated the House Appropriations Committee would submit their final budget request March 19, and the Senate Ways and Means Committee would submit theirs within a week after that date. The budget will then be sent to conference for approval.

JIS ROADMAP QUALITY ASSURANCE REPORT – GARTNER CONSULTING

Richard Flowerree, Vice President, Gartner Consulting, began his JIS Roadmap project quality assurance report by congratulating the JISC, the AOC, the steering committees, and the courts for their achievements during this reporting period. Mr. Flowerree noted there were quite a few goals to be met in a short period of time, and indicated that in meeting these goals the risk factor for the JIS Roadmap moved from a high rating of "medium" to a very low rating of "medium."

Mr. Flowerree's report focused once again on Core Case Management, Data Exchange/Reporting and Information Access, Governance and Communications, and Organization and Staffing.

Mr. Flowerree described some of the key achievements as:

- The Core Case Management System Request for Proposal was issued February 9, 2007 as scheduled;
- The Oracle Enterprise Service Bus application procurement was completed;
- Twenty-two generic exchanges were identified and are in progress;
- Steering Committees have been established and are actively engaged;
- Project plans have been developed in MS Project for all JIS Roadmap projects;
- A new State Court Administrator was appointed; and
- Key staffing positions have been filled.

Mr. Flowerree summarized his report with the following recommendations:

1. A mechanism for the various steering committees, the JISC, and the AOC needs to be put in place so they can share results and expectations on a scheduled basis as a way to enhance a "cross functional" information flow.

2. The AOC needs to address staffing shortfalls before a vendor is selected for the new Core CMS application to ensure needed skills are in place to perform the required vendor oversight and project/delivery management functions.

3. The AOC needs to put in place its assessment/vendor management team by assigning key staff as part of the evaluation team.

4. An effective and responsive Customer Relationship Management function needs to be established. This function will be critical to providing the needed support for the Core CMS pilot and deployment activities as well as supporting the future vision of the agency.

5. The new data exchange and information access governance and project team needs to develop a clear strategy for data exchange and information access, their plans for acting on that strategy, and how they will communicate it to all stakeholders.

COMMITTEE REPORTS

Data Dissemination

Judge Stilz reported the Committee had an excellent discussion on two very important issues with their guests Grace Huang, Washington State Coalition Against Domestic Violence, and Mark Weiss, Washington State Bar Association.

The first issue discussed was the continuing question about whether the amendment to the Violence Against Women Act (VAWA) with respect to the Internet prohibition of publishing names and addresses of victims of domestic violence applies only to out-of-state orders filed in Washington or whether it applies to any order issued in this state as well. Judge Stilz indicated that research can substantiate either side of this question. Judge Stilz stated that John Bell talked to Jennifer Kaplan at the Department of Justice (DOJ), and her personal interpretation is that the law applies to all orders. Ms. Kaplan told Mr. Bell the DOJ would not be releasing an official opinion on the interpretation of this statute. Ms. Kaplan further stated in their conversation that the statute has no enforcement mechanism, and it would not be tied to grant money. Judge Stilz proposed the Committee discuss what would be a "best practice" with respect to what should be done regarding the dissemination or non dissemination of this information. While no conclusions were reached, the Committee is going to ask the AOC to analyze what can be done technically, how it could be done, and what the cost would be if these case types were masked.

The second issue of interest regarded competency evaluations in criminal cases. The dilemma is that when Western State Hospital does an evaluation, a copy of the results is sent directly to the judges per the Revised Code of Washington (RCW). Judges feel there is an ethical issue involved in receiving these evaluations directly. Also, if the evaluation is filed by the court, is it confidential or should provisions be made for redacting? On the other hand, if a judge relies on an evaluation to determine competency in a criminal case, the public should be entitled to know what information the judge relied on to make that decision. After discussion, it was the consensus of the Committee to table the issue for the time being and see what develops.

Data Exchange and Information Access Steering Committees

Judge Stilz reported a joint meeting of the committees was held January 31, 2007. The recommendation of the committees is that they be merged, but they are asking permission of the JISC to withhold a motion on the merger until the April 27 JISC meeting when a proposed charter can be presented. The two committees will meet again March 1 to complete the proposed charter.

Core Case Management System (CMS) Steering Committee

Tim Bates reported the Request for Proposal (RFP) for the core case management system was released February 9, 2007. There is a vendor's conference scheduled immediately following this meeting if anyone would like to attend. The vendors have

submitted 110 questions which will be addressed at the conference. Forty people have registered for the conference, representing approximately 12 vendors.

Mr. Bates stated the AOC received a request from three of the primary vendors for an extension on submitting their written proposal. The Core CMS Steering Committee was polled on granting all vendors a 17 day extension for submission of final written proposals. The AOC was able to craft a schedule that changed some of the interim dates but not the date the final recommendation is to be submitted to the JISC (June 15). The Core CMS Steering Committee voted 10 to 2 to grant this extension.

After discussion, Judge Stilz made the following motion which was seconded by Judge Wynne, and unanimously approved by the Committee:

Motion: I move that we support or confirm the action of the Core Case Management Steering Committee.

Mr. Bates stated there will be a published schedule for the three week Proof of Concept (POC). Everyone is encouraged to view the POC, even if for a short period of time. There will be representatives from all the associations in attendance, but input from everyone will be appreciated. Please let Mr. Bates know if you have time to stop by.

William Holmes asked if the 110 questions are in a format that can be scanned. Mr. Bates indicated the questions and responses will be published on the AOC Web site.

OTHER BUSINESS
There being no other business, the meeting adjourned at 11:40 a.m.